



# **User Manual (Promote to Next Semester)**

**Version: 1.0**

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## Promote to Next Semester

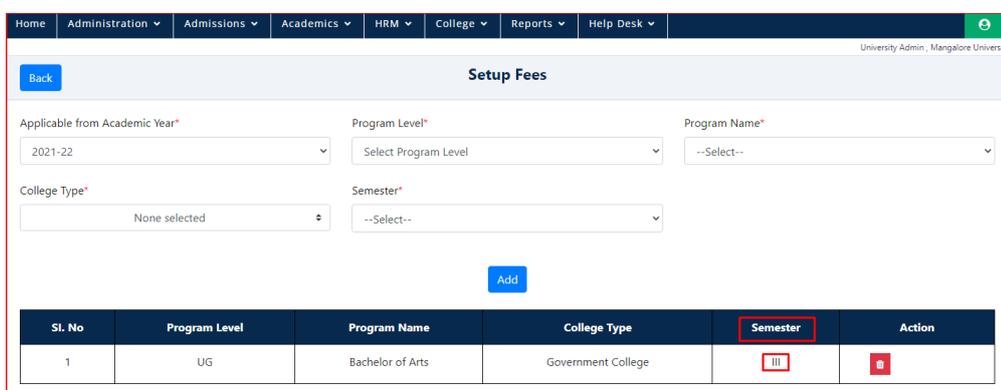
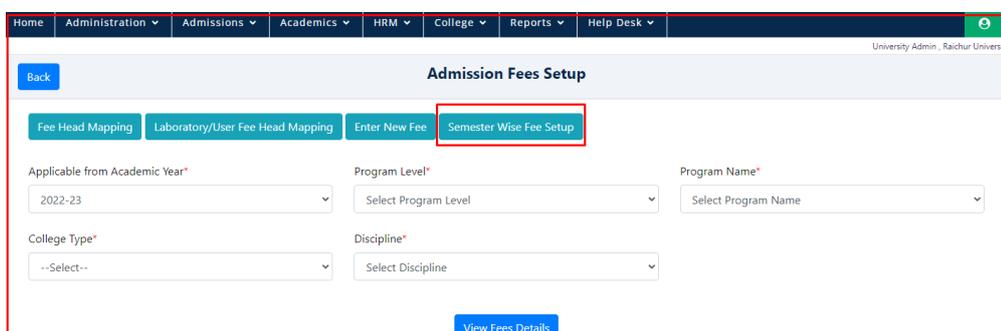
### University Login:

University has to set up fees for the semester to which the students are to be promoted.



In this tab, University Admin is given provision to map the required fee heads, set up fees for the mapped fee heads and modify them Semester Wise.

Fees set up can be done according to the Category and Gender of the students. **Setting up Income Limits for the categories is a Mandatory step.**



Sl. No	Applicable to category	Gender	Income Limit	Adhyayana Peeta Fee	Admission Fee	Annual Day fee	Career Guidance Fee
1	Category I	Female	100000	1000	500	100	0
2	Category I	Male	100000	1000	500	100	0
3	Category I	Transgender	100000	1000	500	100	0
4	Category II (A)	Female	100000	1000	500	100	0
5	Category II (A)	Male	100000	1000	500	100	0
6	Category II (A)	Transgender	100000	1000	500	100	0
7	Category II (B)	Female	100000	1000	500	100	0
8	Category II (B)	Male	100000	1000	500	100	0
9	Category II (B)	Transgender	100000	1000	500	100	0
10	Category III (A)	Female	100000	1000	500	100	0
11	Category III (A)	Male	100000	1000	500	100	0

## College Admin Login:

As set by the University Admin, College Admin has to set up fees for all the Categories and Genders too.

**Setting up Income Limit is mandatory.**

Home Administration Admissions Academics Exam HRM Reports Help Desk

College Admin, Bhandarkar's Arts & Science College, Kundapura.

Setup Seat Allocation Method

**Bhandarkar's Arts & Science College, Kundapura.**

College Fee Details

Following Steps in Sequence

- Students Reset Password
- Departments
- Details For Online Payment Account

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College Admin, Bhandarkar's Arts & Science College, Kundapura.

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Admission Fees Setup

Fee Head Mapping Laboratory/User Fee Head Mapping Enter New Fee View University Fee Details Semester Wise Fee Setup

Applicable from Academic Year\* 2022-23

Program Level\* Select Program Level

Program Name\* Select Program Name

Seat Type\* Select Seat Type

Discipline\* Select Discipline

View Fees Details

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College Admin, Bhandarkar's Arts & Science College, Kundapura.

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Setup Fees

Applicable from Academic Year\* 2022-23

Program Level\* Select Program Level

Program Name\* --Select--

Seat Type\* Select Seat Type

Semester\* --Select--

Add

Sl. No	Program Level	Program Name	Seat Type	Semester	Action
1	UG	Bachelor of Arts	Un-Aided Seat	III	
2	UG	Bachelor of Arts	Aided Seat	III	

Sl. No	Applicable to category	Gender	Income Limit	Adhyayana Peeta Fee	Admission Fee	Admission Processing Fee	Application Fee
1	Category I	Female	100000	100	1000	100	50
2	Category I	Male	100000	100	1000	100	50
3	Category I	Transgender	100000	100	1000	100	50
4	Category II (A)	Female	100000	100	1000	100	50
5	Category II (A)	Male	100000	100	1000	100	50
6	Category II (A)	Transgender	100000	100	1000	100	50
7	Category II (B)	Female	100000	100	1000	100	50
8	Category II (B)	Male	100000	100	1000	100	50
9	Category II (B)	Transgender	100000	100	1000	100	50
10	Category III (A)	Female	100000	100	1000	100	50
11	Category III (A)	Male	100000	100	1000	100	50
12	Category III (A)	Transgender	100000	100	1000	100	50

Save the fees set. Set fees can be modified or deleted, save the modifications done.

Enter New Fee | View University Fee Details

Applicable from Academic Year\*  
2022-23

Program Level\*  
UG

Program Name\*  
Bachelor of Arts

Seat Type\*  
Aided Seat

Semester\*  
III

View Fees Details

Existing Fee Details

Show 10 entries Search:

Sl. No.	Academic Year	Program Level	Program Name	Seat Type	Semester	Action
1	2022-23	UG	Bachelor of Arts	Aided Seat	III	Edit Delete

Showing 1 to 1 of 1 entries Previous 1 Next

### Student Promotion:

Once the fee set for the next semester, the College Admin has to **Promote** the Students from the current semester to the next semester.

Home Administration Admissions Academics Exam HRM Reports Help Desk

College Admin, Bhandarkar's Arts & Science College, Kundapura.

College Admin Details: Ple...  
Step 1: View Program and...  
Step 2: Setup Seat Allocat...  
Step 3: Setup Fees  
Step 4: Details For Online...  
Step 5: Admission Document Verification-Student Invite  
Step 6: Admission Document Verification

Admission Document Verification  
Student Admission Approval  
Approval of B.Ed Student  
Admission for Diploma and Certificate  
Admission Submit To University  
Student Promotion  
Admission for Lateral Entry  
Transfer

Here the admin has to select the Academic Year in which the student has taken his admission.

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College Admin, BRB College, Raichur

Student Promotion

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Academic Year\*  
2021-22

Promote From Term/Semester\*  
II

Program Level\*  
UG

Program Name\*  
Bachelor of Commerce

Promote To Term/Semester\*  
III

View

Admin has to select the students who are eligible to Promote.

Student Details					
Sl. No	Registration Number	Student Name	Current Semester	Select All	Action
1	U23AC21C0001	NAVEEN KUMAR	II	<input type="checkbox"/>	<a href="#">Promote</a>
2	U23AC21C0002	SHASHIKUMAR	II	<input type="checkbox"/>	<a href="#">Promote</a>
3	U23AC21C0003	AMRUTHA BINDU	II	<input type="checkbox"/>	<a href="#">Promote</a>
4	U23AC21C0004	M HITESH KUMAR	II	<input type="checkbox"/>	<a href="#">Promote</a>
5	U23AC21C0005	NITESH KUMAR	II	<input type="checkbox"/>	<a href="#">Promote</a>
6	U23AC21C0006	UDAY KIRAN M	II	<input type="checkbox"/>	<a href="#">Promote</a>
7	U23AC21C0007	POOJA G S	II	<input type="checkbox"/>	<a href="#">Promote</a>
8	U23AC21C0008	ANNAPURNA	II	<input type="checkbox"/>	<a href="#">Promote</a>

College Admin has to select the students from the list displayed and click on Promote Selected

96	U23AC21C0096	SOUMYA	II	<input checked="" type="checkbox"/>	<a href="#">Promote</a>
97	U23AC21C0097	K C SANJAY	II	<input checked="" type="checkbox"/>	<a href="#">Promote</a>
98	U23AC21C0098	JASHWANTH	II	<input checked="" type="checkbox"/>	<a href="#">Promote</a>
99	U23AC21C0099	KISHAN T	II	<input checked="" type="checkbox"/>	<a href="#">Promote</a>
100	U23AC21C0100	PRAJWAL DESHPANDE	II	<input checked="" type="checkbox"/>	<a href="#">Promote</a>
101	U23AC21C0101	ARAVIND CHOUDHARY K	II	<input checked="" type="checkbox"/>	<a href="#">Promote</a>
102	U23AC21C0102	JATIN	II	<input checked="" type="checkbox"/>	<a href="#">Promote</a>
103	U23AC21C0103	MAHESH M	II	<input checked="" type="checkbox"/>	<a href="#">Promote</a>

[Promote Selected](#)

### Student Login:

Once Promotion is done by the College Admin, Student will receive a payment link in their login.

Home | Student | Admissions | Academics | Exam

NAVEEN KUMAR, Student

Dashboard / View Activities

### Welcome to UUCMS

View My Admission Details
Upload My Photo and Signature
Enter My Bank Details
Upload Documents

**Important Notice!**

[Click here to Pay 3rd Semester Fees](#)

When clicked on the link provided “Click here to Pay 3<sup>rd</sup> Semester Fees”, it will take to another page with fee break-up.

SL No	Fee Head Name	Fee Amount
1	Admission Processing Fee-College	1000.00
2	Admission Processing Fee-University	100.00
3	Application Fee-College	50.00
4	Alumni Fee-College	100.00

Showing 1 to 4 of 4 entries

Payable Amount \* 1250.00

[Pay](#)

Student has to click on **Pay** and it will lead to Payment Gateway of NSDL, where different methods of payment will be provided.

NSDL SurePay

Payment Mode - Net Banking

Transaction Details

Merchant Name  
State Project Monitoring Unit Unified University and College Management System  
UUCMS Higher Education Department GoK

Service Description  
Exam Karnataka University

Transaction ID  
9B8AF7BC-76B2-43

Bill Amount ₹1250

Transaction Fees [Incl. GST] ₹11.8

Total Amount Payable  
₹1261.8

Student can opt one among the provided methods and make payment to complete his promotion to the next semester.

Once the payment is successful, student name will appear in List of Admission for the next semester.